



SHDHS Final Assessment Procedures

1. It is the student's responsibility to be aware of and be on time for all of their final assessments. A medical certificate may be required to verify a student's failure to write a required final assessment. If you are late for, or forget, your final assessment, please phone the school at (519) 235-0880 and report to the office as soon as possible.
2. Students will complete their final assessments in their regular classrooms, unless otherwise indicated by the classroom teacher. Exceptions:
 - a) A student with a final assessment conflict, which the student brought to the attention of the teacher and the main office at least a week before the exam, will be assigned a suitable location and time for the final assessment.
 - b) Students requiring extra support will complete their final assessments in an alternate location as determined by the Learning Services department.
3. Students are expected to remain in the final assessment room for at least one hour. Students should organize themselves to take full advantage of the time allotted.
4. All hallways around final assessment classrooms are out of bounds from 8:55 -11:30 a.m. every morning during the final assessment schedule (except for Thursday, June 20 when final assessments are happening in the afternoon and regular classes are scheduled in the morning).
5. In case of inclement weather causing the buses to be cancelled, scheduled final assessments will be written the following day, and all other final assessments will be pushed back one day.
6. The learning commons and cafeteria may be used by students as a quiet, individual study area.
7. Buses will operate at the regular times. The late buses will run Thursday, Monday, and Tuesday of the exam period (June 20, 24 and 25). They will not run the rest of the school year.
8. Course textbooks are to be returned to the classroom teacher as per the teacher's instructions.